



Consumables Policy

As a not for profit organisation, Little Oaks Nursery works hard to balance the financial sustainability of the nursery with providing affordable childcare for families. We welcome the Government funding scheme and the benefits this provides to working families.

The funding provided by the Government is designed to cover the following:

- **Staffing costs** – including Early Years Practitioners, Kitchen and Office staff.
- **Training** – including mandatory training such as pediatric first aid, child protection, food hygiene which is required for every staff member, plus a wide range of CPD training opportunities.
- **Business running costs** – including utilities, subscription fees, business rates, daily cleaning and waste management.
- **Building repairs and maintenance** – including decorating, updating and repairing the building and grounds.
- **Purchasing resources** – including toys, books, sleeping mats and bedding, arts and crafts materials, musical instruments, soft furnishings, outdoor equipment, bikes to name nut a few.

The funding does not cover:

- **Food** – this includes breakfast, morning snack, lunch, afternoon snack and light tea.
- **Toiletries** – including wipes, suncream, soap, tissues and barrier cream.
- **Any additional activities** - such as celebrations, trips and outings or any other special event which may happen throughout the year.

We encourage parents to provide a voluntary contribution to cover the cost of these additional extras and for further transparency, these costs are broken down below.

Item	Cost pr day
Breakfast	75p
Snack	75 p
Lunch and pudding	£4.00
Snack	75 p
Tea	£1.75
Toiletries including use of wipes, suncream and barrier cream etc as required.	£1.50
Additional events costs (to accrue throughout the year)	50p
Daily amount	£10.00



The funding rates are set by the local Authority, and these are reviewed every April after the local authority consultation has been completed. The Government stipulate that the consumables fee must be voluntary and should not be a condition of being offered a nursery place. Therefore, we have provided this policy for parents who prefer to waive the voluntary contribution to help outline the requirements of this action.

In the event that a parent should wish to not pay the voluntary consumables charge children should arrive to nursery with the following items to ensure we can provide adequate care for them during their nursery day.

- 1) **A packed lunch** – we have a separate policy outlining the requirements set out by the Early Years Foundation Stage Nutrition Guidance. The packed lunch should include adequate food to cover breakfast, morning snack, Lunch, pudding, afternoon snack and light tea.
- 2) **Toiletries** – You will need to provide a bag containing wipes, tissues, suncream, barrier cream (if using). In addition to this you will also need to provide nappies, spare clothing.

Additional activities

We provide a range of special activities throughout the year as part of our curriculum. These activities may include special visitors to nursery, trips to local activities and events and in-house celebrations such as:

Seasonal festivals – Christmas, Eid, Diwali, Easter, Mother's day, Father's day, etc.

Transition events – graduation party, end of term celebrations.

Cultural capital events – planting activities, shopping trips, baking activities, planned visits from external learning providers to enhance learning experiences and participation in local community events.

If this is a planned event, we will contact you prior to the event to inform you of when these activities are due to take place and the cost of these individual activities. You can then choose for your child to participate in these events and the cost of the activity will be added to your monthly invoice. Some events are unplanned and happen in line with the children's daily experiences and interests. We will contact you by phone to seek verbal consent for your child to participate and we will then add the cost of the event to your monthly invoice. If we do not receive consent, then we will assume that you do not



wish your child to take part in the activity. An alternative activity will be provided for your child in line with the EYFS requirements.

If you choose to opt out of the consumables charge you will be asked to sign a consumables waiver notice. If you choose to opt in at a later date, we require one months written notice for this to take effect.

Please note:

In order for your child to be adequately cared for during their nursery day you must provide the items stated above. We will be unable to admit your child into nursery without these items.



Consumables waiver

Name of child	
DOB	
Start date	
I do not wish to pay the voluntary consumables charge and I understand that by doing so I must comply with the guidelines set out in the consumables policy and the packed lunch policy. These include: • Providing my child with a packed lunch each day which meets the nutritional guidance and covers all meals usually provided within my child's session. • Providing my child with the resources needed to ensure we can meet your child's needs throughout the day. • Providing a voluntary contribution to cover the cost of additional activities as they occur in nursery through the year. I understand that I must provide adequate meals and resources for each session and that if these resources are not provided, nursery will refuse entry to nursery until these items are provided. This is to ensure we can meet the needs of every child in nursery in line with the EYFS statutory requirements.	
Signed	
Print name	
Date	